

## **HEADQUARTERS OF THE ARMY GENERAL INSPECTORATE**

### **REQUEST TO VISIT THE 'CAPITANÍA GENERAL' PALACE OF BARCELONA**

Apart from the open days that are regularly held every year (see 'annual activities'), guided groups visits to the Palace can be requested, according to the following instructions: Your visit will be accepted only if a group of a minimum of 10 people and a maximum of 20 is formed.

Send us an e-mail at: [capitania\\_bcn@et.mde.es](mailto:capitania_bcn@et.mde.es) with the following information:

Name of the Association, Institution, Company, School.

Representative of the group that requests the visit: full name, ID, telephone and e-mail address.

Number of people.

Preferred day for the visit (Monday-Thursday, both included). An alternative day can be suggested.

Preferred time for the visit (from 10:00 to 13:00.) Alternative times can be suggested.

Full name and ID of all group members.

According to the established in Article 5.1 of 15/1999 Organic Law on the Protection of Personal Data of 13th December:

A.- The data contained in this request will only be used by authorised personnel, and exclusively for issues related to the request.

B.- You have the obligation to complete the information requested.

C.- The refusal to provide this information could lead to the non-authorisation to the visit by the Command of this Unit.

D.- You will be able to exercise the right to access, rectify, cancel and oppose before the Headquarters Office of the Acuartelamiento 'La Merced'.

E.- The responsibility of holding this information falls on the Headquarters Office of the Acuartelamiento 'La Merced'.

**THIS E-MAIL IS ONLY A REQUEST OF THE VISIT. ONCE RECEIVED, APPLICANTS WILL BE CONTACTED IN ORDER TO CONFIRM DAY AND TIME.**